

1st June 2026

AGENDA

Dear Councillor,

You are summoned to a meeting of the:

Parks and Estate Committee
on Monday 8th June 2026 at 7.00pm,
to be held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West)	Cllr S Kirkwood (Broadway)
Cllr Carter (West)	Cllr Parks (North)
Cllr Cooper (Broadway)	Cllr Robbins (East)
Cllr Jones (North)	

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated. If you do not attend in person, the chairman may read out your contribution.

Yours sincerely



Tom Dommett (CiLCA)
Town Clerk and Responsible Financial Officer

-
- Election of a committee Chairman for the municipal year 2026-2027**
Members to elect a committee Chairman for the municipal year 2026-2027.

2. **Election of a committee Vice Chairman for the municipal year 2026-2027**
Members to elect a committee Vice Chairman for the municipal year 2026-2027.
3. **Apologies for absence**
To receive and accept apologies from those unable to attend.
4. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
5. **Minutes**
5.1 To approve and sign as a correct record, the minutes of the Parks and Estate Committee meeting held on Monday 30th March 2026; and Standing Order 12.1 provides that they may therefore be taken as read.
5.2 To note any matters arising from the minutes of the Parks and Estate Committee meeting held on Monday 30th March 2026.
6. **Chairman's Announcements**
To note any announcements made by the chairman.

Standing Orders will be suspended to allow for public participation.

7. **Public Participation**
To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations.

Standing Orders will be reinstated following public participation.

8. **Reports from Unitary Authority Members**
To note reports provided which are relevant to this committee.
9. **Parks and Estate Manager's report**
Members to note the Parks and Estate Manager's report and calendar **(see attached)**.
10. **Accounts**
Members to note the accounts for the Parks and Estate Committee up to 30th April 2026 **(see attached)**.
11. **River Were Erosion Projection Project**
Members to receive the update report on River Were **(see attached)**.
Members are asked to resolve to approve the spending of £14,292 .76 match funding required to allow this essential work to go ahead. Funding to come from general reserves.
12. **Proposed Remedial Works, and Resin Surface Installation outside the Boathouse**
Remedial works are needed to the uneven pathway area outside the boathouse toilet facilities, including associated groundwork preparation and installation of a new permeable resin surface finish **(see attached)**. Funding of £5,692 plus VAT to come from Town Park Repair Renewals 210/4036.

Members to resolve whether to support the works.

13. 23 Weymouth Street, Drainage Upgrade

Drainage repairs and upgrade works are required between 23 Weymouth Street and the Warminster Town Council compound manhole (**see attached**). Funding of £3,029.25 plus VAT to come from Earmarked Reserves Outside Services 318.

Members to resolve whether to support the works.

14. Boathouse Restoration Project Report

It is proposed to progress a feasibility study, condition assessment, and outline design work for the restoration and improvement of the Boathouse at the Lake Pleasure Ground (**see attached**).

It is recommended that Members Resolve to:

- Approve the commissioning of a Condition Survey and Illustrated Report at a cost of £2,000.00 + VAT.
- Approve progression of RIBA Stage 1 outline design work by Loop Architects at an estimated cost of £4,000.00 + VAT.
- Authorises officers to obtain quotations for measured surveys and structural engineering services as required.

Funding of £6,000 to come from Earmarked Reserves Outside Services 318.

Members to resolve whether to support the works.

15. Pound Street Play Area Fencing

A decision is need on whether to replace the damaged fence at Pound Street Play Area (**see attached**). Funding of £10,000 plus VAT to come from Earmarked Reserves Play Areas 318.

Members to resolve whether to support the works.

16. Installation of Additional Benches and Picnic Benches

Several members of the public have requested the installation of additional benches and picnic benches in the Lake Pleasure Grounds.

Members to resolve if they wish to progress this request.

17. Communications

Members to decide on items requiring a press release and to confirm a spokesperson if Required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 21st September 2026.

Date of Report 26 May 2026

Committee Park and Estate Committee

Author: Kevin Whitehorn, Estate Manager

Calendar of Events for the Lake Pleasure Ground will be attached to the agenda

1.0 Lake, Boathouse & Toilets

- **Lake Management Project:** Five Rivers and the Wildlife Trust have expressed willingness to provide quotations for the plan.
- **Algae Control and Water Quality:** Currently Monitoring
- **Boathouse Building Condition Report:** See attached Report
- **Wildflower Area:** Completed
- **Duck board:** Have arrived, need to be installed
- **May Half Term Activities:** Skate Park Community Day and Climbing Wall



2.0 Tennis Courts Update

2.1 Junior Tennis Programme:

- **Launch Date:** Tuesday 14 April, running for 20 weeks
- **Age Groups:** 3.5 years to 11 years and over
- **Additional Offer:** Private one-to-one coaching available
- **Funding:** £4,400 funding approved by Sport England
- **Participation Numbers:** 36 junior players attending each week
- **Service Agreement:** Signed agreement in place with the tennis provider
- **Future Planning:** Further discussions to take place post-September
- **Free Tennis Weekends:** Held on the last Saturday of every month
- **Walking Tennis Launch:** Every Thursday

2.2 Big Tennis Weekend:

- **Date:** Sunday 12 April
- **Times:** 10:00am to 14:00pm
- **Successful:** 26 people attended
- **Another Date Planned:** 11 July

3.0 Figures from People Monitoring

August 2025	22,175
September 2025	13,844
October 2025	13,317

Author: Kevin Whitehorn, Estates Manager
Date: 23/03/26

November 2025	10,915
December 2025	10,425
January 2026	10,743
February 2026	9,916
March 2026	16,458
April 2026	20,196
May	23,050

Since the 01 January 2026 to 31 May 2026 = 81,533 people have visited the park

4.0 Multi-Use Games Area

- Women Walking Football, every Thursday @ 13:30pm. Still successful

5.0 Community Involvement

5.1 Kingdown School Students *(Dates to be confirmed with the school)*

Thursday 11 June	Summer Bed Planting
Thursday 25 June	Complete and install duck boards
Thursday 9 July	General Park Maintenance

6.0 Splash Pad

- **Opening times:** 10:00am to 18:00pm, 7 days-a-week.
- **Launch Date:** Friday 24 April
- **Opened the Splash Pad during the Easter Holidays:** Very Successful (1,318 People)



- **Donation Point:** A card donation point will be installed near the splash area to help raise funds for new and replacement park equipment.
- **Installation Date:** Week commencing 15 June.

Had fun in this park?

Help us create even more great memories.

Warminster Town Council is fundraising to install new play equipment.

A suggested donation of £5 will help bring this project to life.

Tap & Go

Thank you for your support.

Warminster Town Council 01985 214847

Warminster Town Council
Delivering a brighter, greener future for all

Some of the proposed new play equipment

LAKE PLEASURE GROUNDS
Warminster Beach Park

7.0 Flower Beds

- **Bedding Plants:** Arriving on the 2 June
- **School Planting planned:**
 - Minster
 - Barney Lodge
 - St George Primary School
 - New Close Primary School
 - Sambourne Primary School
 - Kingdown School
 - Warminster School

8.0 Skate Park

- Nothing to note

9.0 River Were

- Update attached to this report

10.0 Putting Green / Picnic Area

- **Park Yoga**
 - Every Sunday from 3 May for 20 weeks
 - Times: 09:30am to 10:30am
 - Free event
 - Average participant between 20 to 30



11.0 Elizabeth Collyns Garden

- Nothing to report

12.0 Boat House Memorial Plaque and Benches

- Update: First Plaque will be installed mid-June on the Boat house.
- Two memorial benches installed around the lake

Outside Services

1.0 Play Areas

- **Pound Street Fence Report:** See attached report
- **Beeches Play Area:** New Park Counters have been installed at the Play Park:
 - From 21-05-26 to the 31-05-26, number of visitors = 9

2.0 War Memorial

- Nothing to report.

3.0 Closed Churchyards

- Nothing to report

4.0 Hanging Baskets

- Hanging baskets will arrive on the 10 June

5.0 Community Orchard

- **Handrail Repairs:** Maintenance work on the handrail by the steps has been successfully completed. Wiltshire Council have agreed to install a handrail on the steps leading from Smallbrook Lane into Orchard
- **New Dog Fouling Signage:** Completed



- **Information Boards:** A grant application has been submitted to the Area Board to support the installation of new information boards.



6.0 Street Furniture

- Nothing to report.

7.0 Public Toilets – Central Car Park

- All toilets currently open and operational.
- No vandalism reported.
- **Planned remedials:** New accessible door ordered to replace the existing door

8.0 Yeates Meadow

- Nothing to report







9.0 Obelisk

- **Remedial Works:** Condition survey has been completed, and the report is currently awaited.

Kevin Whitehorn, Estates Manager
















Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
APRIL		1 (598)	2 Model Boat Club (792)	3 Good Friday (500)	4 (544)	5 Easter Sunday Model Boat Club (708)
6 Easter Monday (1,022)	7  (923)	8  Splash pad opened (1,318)	9  Model Boat Club (630)	10  (708)	11  (473.5)	12  (493.5) Big Tennis Weekend 10:00 – 14:00pm Model Boat Club
13 (586.5)	14 (401.5) Junior Tennis 15:30 – 19:00	15 (396)	16 (571.5) Model Boat Club	17 (489.5)	18 (789)	19 (791.5) Model Boat Club
20 (492.5)	21 (529) Junior Tennis 15:30 – 19:00	22 (625)	23 (747) Model Boat Club	24 (729) Official open of the Splashpad	25 (990)	26 (892) Model Boat Club
27 (676)	28 (467) Junior Tennis 15:30 – 19:00	29 (598)	30 (712) Model Boat Club			Total visitors 20,196 for April

Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
MAY				1 (557)	2  (618) (19 boats)	3  (2345) (64 boats) Spring in the Park – all day Park yoga 09:30 – 10:30 Model Boat Club
4  (728)	5 (572) Junior Tennis 15:30 – 19:00	6 (586)	7 (528) Model Boat Club	8 (536)	9  (859) (11 boats)	10  (666) (6 boats) Park yoga 09:30 – 10:30 Model Boat Club
11 (437)	12 (513) Junior Tennis 15:30 – 19:00	13 (463)	14 (528) Model Boat Club	15 (420)	16  (828) (11 boats) LPG Wiltshire Wild Trust 10:00 to 16:00	17  (599) (4 boats) Park yoga 09:30 – 10:30 Model Boat club
18 (410)	19 (473) Junior Tennis 15:30 – 19:00	20 (520)	21 (636) Model Boat club	22 (718) Boats cancelled due to water depth	23  (966)(no boats)	24  (1008) (no boats) Park yoga 09:30 – 10:30 Model Boat Club
25  (1005)(no boats) Bank Holiday	26  (795)	27  (979)	28  Model Boat Club	29 SWWT	30 	31  Park yoga 09:30 – 10:30





Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1  JUNE	2  Junior Tennis 15:30 – 19:00	3  LPG Climbing Wall	4  Model Boat Club	5	6 	7  Park yoga 09:30 – 10:30 Model Boat Club
8 	9  Junior Tennis 15:30 – 19:00	10 	11  Model Boat Club	12	13 	14  Park yoga 09:30 – 10:30 Model Boat Club – Open Day
15 	16  Junior Tennis 15:30 – 19:00	17 	18  Model Boat Club	19	20  SWWT	21  Park yoga 09:30 – 10:30 Model Boat Club
22 	23  Junior Tennis 15:30 – 19:00	24 	25  Model Boat Club	26	27 	28  Park yoga 09:30 – 10:30
























Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

						Model Boat Club
29 	30  Junior Tennis 15:30 – 19:00					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
JULY		1 	2  Model Boat Club	3	4  White Horse Morris Day of Dance	5  Park yoga 09:30 – 10:30 Annual Live Music Model Boat Club
6 	7  Junior Tennis 15:30 – 19:00	8 	9  Model Boat Club	10	11  Town Park Event – all day. Dinosaur Trial	12  Park yoga 09:30 – 10:30 Model Boat Club
13 	14  Junior Tennis 15:30 – 19:00	15 	16  Model Boat Club	17	18 	19 Park yoga 09:30 – 10:30 Model Boat Club
20 	21  Junior Tennis 15:30 – 19:00	22 	23  Model Boat Club	24	25 	26  Park yoga 09:30 – 10:30 Model Boat Club
27 	28 	29 	30 	31		

Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

	Junior Tennis 15:30 – 19:00		Model Boat Club			
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AUGUST					1  Ice Cream and bubbles All Day	2  Park yoga 09:30 – 10:30 Model Boat Club
3 	4  Wilts Council Climbing Wall Junior Tennis 15:30 – 19:00	5 	6  Model Boat Club	7 	8 	9  Park yoga 09:30 – 10:30 Model Boat Club – open day
10 	11  Junior Tennis 15:30 – 19:00	12 	13  Model Boat Club	14  Skate Park Community day	15 	16  Park yoga 09:30 – 10:30 Model Boat Club – vintage model
17 	18  Wilts Council Climbing Wall – all day	19  ATB Skating	20  Model Boat Club	21 	22 	23  Park yoga 09:30 – 10:30 Model Boat Club

Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

	Junior Tennis 15:30 – 19:00					
24 🚣	25 🚣 Junior Tennis 15:30 – 19:00	26 🚣 Skate Park – Community Day	27 Model Boat Club	28 🚣	29 🚣	30 🚣 Park yoga 09:30 – 10:30 Model Boat Club
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
SEPTEMBER	1 Junior Tennis 15:30 – 19:00	2	3	4	5	6 Carnival Chase – all day Model Boat Club
7	8 Junior Tennis 15:30 – 19:00	9	10	11	12	13 Carnival Fun Day – all day Model Boat Club
14	15	16	17	18	19	20 Model Boat Club
21	22	23	24	25	26	27 Vegan Fair Model Boat Club – open day

Lake Pleasure Ground Calendar

To note number of park visitors are noted in between the (.....)

28	29	30	31			
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Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>209 Outside Services</u>								
4001 Salaries	22,825	22,825	340,479	317,654		317,654	6.7%	
4007 Uniform	472	472	1,500	1,028		1,028	31.5%	
4008 Training & Team Building	2,600	2,600	0	(2,600)		(2,600)	0.0%	
4012 Water Rates	0	0	51	51		51	0.0%	
4018 Rent	770	770	770	0		0	100.0%	
4020 Consumables & Other Expenses	1,181	1,181	3,000	1,819		1,819	39.4%	
4022 Postage & Telephone	299	299	2,400	2,101		2,101	12.5%	
4025 IT (Website & Email)	0	0	1,200	1,200		1,200	0.0%	
4028 Insurance	414	414	0	(414)		(414)	0.0%	
4035 Refuse Collection\Bin Emptying	551	551	14,000	13,449		13,449	3.9%	
4036 Repairs and Renewals	0	0	5,000	5,000		5,000	0.0%	
4040 Equipment/Furniture	20	20	5,000	4,980		4,980	0.4%	
4041 Equipment Costs	33	33	6,000	5,967		5,967	0.6%	
4042 Vehicle Costs	3,724	3,724	30,000	26,276		26,276	12.4%	
4044 Tree Works	0	0	6,000	6,000		6,000	0.0%	
4045 Flood Wardens	0	0	200	200		200	0.0%	
4047 Maint. Street Furniture	0	0	2,000	2,000		2,000	0.0%	
4803 Baskets & Tubs	0	0	4,000	4,000		4,000	0.0%	
Outside Services :- Indirect Expenditure	32,889	32,889	421,600	388,711	0	388,711	7.8%	0
Net Expenditure	(32,889)	(32,889)	(421,600)	(388,711)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 Town Park</u>								
1006 Rent - 23 Weymouth St	415	415	5,136	4,721			8.1%	
1007 Rent - Pavilion	0	0	4,800	4,800			0.0%	
1020 Town Park Events Income	3,283	3,283	5,000	1,717			65.7%	
1193 Miscellaneous Income	50	50	0	(50)			0.0%	
1550 Boats Income	455	455	8,000	7,545			5.7%	
Town Park :- Income	4,203	4,203	22,936	18,733			18.3%	0
4001 Salaries	683	683	8,896	8,213		8,213	7.7%	
4012 Water Rates	820	820	7,500	6,680		6,680	10.9%	
4014 Electricity and Gas	0	0	300	300		300	0.0%	
4020 Consumables & Other Expenses	607	607	2,000	1,393		1,393	30.4%	
4036 Repairs and Renewals	0	0	14,000	14,000		14,000	0.0%	
4037 Maintenance Contracts	690	690	200	(490)		(490)	345.0%	
4040 Equipment/Furniture	714	714	2,000	1,286		1,286	35.7%	
4041 Equipment Costs	260	260	0	(260)		(260)	0.0%	
4064 SumUp Fees	14	14	200	186		186	6.8%	
4085 Town Park Events	2,624	2,624	8,000	5,376		5,376	32.8%	
Town Park :- Indirect Expenditure	6,412	6,412	43,096	36,684	0	36,684	14.9%	0
Net Income over Expenditure	(2,209)	(2,209)	(20,160)	(17,951)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	0	0	1,000	1,000			0.0%	
Cemetery and Churchyard :- Income	0	0	1,000	1,000			0.0%	0
4011 Rates	33	33	350	317		317	9.5%	
4028 Insurance	0	0	600	600		600	0.0%	
Cemetery and Churchyard :- Indirect Expenditure	33	33	950	917	0	917	3.5%	0
Net Income over Expenditure	(33)	(33)	50	83				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>214 Public Conveniences (TP & CCP)</u>								
4012 Water Rates	390	390	4,200	3,810		3,810	9.3%	
4014 Electricity and Gas	0	0	9,000	9,000		9,000	0.0%	
4016 Cleaning	2,499	2,499	30,000	27,501		27,501	8.3%	
4020 Consumables & Other Expenses	0	0	3,000	3,000		3,000	0.0%	
4028 Insurance	0	0	105	105		105	0.0%	
4036 Repairs and Renewals	0	0	3,000	3,000		3,000	0.0%	
4037 Maintenance Contracts	1,500	1,500	0	(1,500)		(1,500)	0.0%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	4,389	4,389	49,305	44,916	0	44,916	8.9%	0
Net Expenditure	(4,389)	(4,389)	(49,305)	(44,916)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>216 Pavilion Cafe</u>								
1008 Pavilion Electric	417	417	0	(417)			0.0%	
1009 Pavilion Water	50	50	0	(50)			0.0%	
Pavilion Cafe :- Income	467	467	0	(467)				0
4011 Rates	244	244	0	(244)		(244)	0.0%	
4022 Postage & Telephone	20	20	0	(20)		(20)	0.0%	
4036 Repairs and Renewals	523	523	0	(523)		(523)	0.0%	
4037 Maintenance Contracts	1,000	1,000	0	(1,000)		(1,000)	0.0%	
Pavilion Cafe :- Indirect Expenditure	1,787	1,787	0	(1,787)	0	(1,787)		0
Net Income over Expenditure	(1,320)	(1,320)	0	1,320				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>219 Sweeper</u>								
4036 Repairs and Renewals	7,339	7,339	3,000	(4,339)		(4,339)	244.6%	
4090 Sweeper Leasing	5,156	5,156	34,000	28,844		28,844	15.2%	
4091 Sweeper Consumables	0	0	3,500	3,500		3,500	0.0%	
4092 Sweeper Fuel	0	0	7,500	7,500		7,500	0.0%	
4093 Sweeper Waste Disposal	573	573	20,000	19,427		19,427	2.9%	
Sweeper :- Indirect Expenditure	13,068	13,068	68,000	54,932	0	54,932	19.2%	0
Net Expenditure	(13,068)	(13,068)	(68,000)	(54,932)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Depot</u>								
4011 Rates	526	526	4,800	4,274		4,274	11.0%	
4014 Electricity and Gas	83	83	2,000	1,917		1,917	4.1%	
4018 Rent	4,898	4,898	27,000	22,102		22,102	18.1%	
4025 IT (Website & Email)	0	0	700	700		700	0.0%	
4036 Repairs and Renewals	396	396	1,000	604		604	39.6%	
4037 Maintenance Contracts	75	75	500	425		425	15.0%	
Depot :- Indirect Expenditure	5,978	5,978	36,000	30,022	0	30,022	16.6%	0
Net Expenditure	(5,978)	(5,978)	(36,000)	(30,022)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>221 Tennis Courts</u>								
1602 Tennis Court Income	1,666	1,666	8,000	6,334			20.8%	
	<u>1,666</u>	<u>1,666</u>	<u>8,000</u>	<u>6,334</u>			<u>20.8%</u>	<u>0</u>
Tennis Courts :- Income								
4037 Maintenance Contracts	676	676	750	74		74	90.1%	
4062 Stripe Fees	71	71	400	329		329	17.8%	
4063 Go Cardless Fees	14	14	100	86		86	13.8%	
6323 Tfr to Tennis Courts	905	905	6,750	5,845		5,845	13.4%	
	<u>1,666</u>	<u>1,666</u>	<u>8,000</u>	<u>6,334</u>	<u>0</u>	<u>6,334</u>	<u>20.8%</u>	<u>0</u>
Tennis Courts :- Indirect Expenditure								
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>223 The Warehouse</u>								
4011 Rates	253	253	0	(253)		(253)	0.0%	
4018 Rent	2,500	2,500	0	(2,500)		(2,500)	0.0%	
4037 Maintenance Contracts	75	75	0	(75)		(75)	0.0%	
The Warehouse :- Indirect Expenditure	2,828	2,828	0	(2,828)	0	(2,828)		0
Net Expenditure	(2,828)	(2,828)	0	2,828				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Month No: 1

April 26

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>217 Play Areas</u>								
4020 Consumables & Other Expenses	15	15	250	235		235	6.1%	
4036 Repairs and Renewals	0	0	5,000	5,000		5,000	0.0%	
4040 Equipment/Furniture	190	190	0	(190)		(190)	0.0%	
Play Areas :- Indirect Expenditure	205	205	5,250	5,045	0	5,045	3.9%	0
Net Expenditure	(205)	(205)	(5,250)	(5,045)				



RIVER WERE EROSION PROTECTION PROJECT



Kevin Whitehorn

Estates Manager – Warminster Town Council

River Erosion Protection Project Proposal

1.0 Project Title

- 1.1 River Erosion Protection and Biodiversity Enhancement Project on the River Were in the Lake Pleasure Grounds, Warminster BA12 9NP.

2.0 External Contractors

Applicant: FiveRivers

Project Lead: Aaron McDonnell

Contact Email: aaron@five-rivers.com

3.0 Applicant Details

Applicant: Warminster Town Council

Project Lead: Kevin Whitehorn Estates Manager

Project Location: Lake Pleasure Grounds, Warminster, Wiltshire, BA12 9NP

4.0 Project Summary

- 4.1 The project will address active riverbank erosion at two different locations, improve habitat resilience, and protect biodiversity while ensuring the long-term stability of the river corridor.
- 4.2 The proposed works comprise selective vegetation clearance to facilitate a detailed inspection and assessment of existing bank conditions. Bank stabilisation measures will include the installation of hazel fascines over an approximate six metres reach located opposite the outfall structure, secured in accordance with best practice. Pre-established coir rolls will be installed to integrate with and reinforce the existing bank profile. Imported engineered fill material will be placed and compacted as necessary to infill erosion voids and reinstate the bank geometry to design levels.
- 4.3 Remove and replace existing timber edging along the Pavilion Café frontage with new oak timber boards over an indicative length of thirty metres. A low-permeability clay backfill layer in combination with a geotextile membrane will be installed behind the timber structure to provide erosion resistance and soil retention. The upper surface will be finished with a topsoil layer to specified depth to facilitate re-vegetation and ecological enhancement.
- 4.4 The works will also include reinstatement of disturbed bank surfaces and completion of a detailed riverbank condition survey to inform long-term management. Collectively, the measures are designed to improve bank stability, mitigate fluvial erosion processes, enhance riparian habitat function, and protect the integrity of this community green space

5.0 Site Description and Background

- 5.1 Lake Pleasure Grounds is a prominent public park located in central Warminster, providing recreational, environmental, and wellbeing benefits to the local community. The River Were flows through the park and supports a range of aquatic and riparian habitats.
- 5.2 In recent years, sections of the riverbank have experienced erosion, posing a risk to habitats, park infrastructure, and long-term river health. Addressing this erosion is essential to prevent further degradation and to enhance biodiversity within the park.

5.0 Need for the Project

- 5.1 Without intervention, ongoing erosion is likely to:
- 5.1.1 Lead to further loss of riverbank habitat
 - 5.1.2 Increase sediment entering the river, negatively impacting aquatic life
 - 5.1.3 Threaten nearby footpaths and park infrastructure
 - 5.1.4 Reduce the ecological value of the river corridor
- 5.2 This project will provide a sustainable solution by stabilising vulnerable sections of the bank while supporting natural river processes and habitat restoration.

6.0 Project Aims and Objectives

6.1 Aim: To stabilise eroding sections of the River Were while enhancing biodiversity and protecting a key public green space.

6.2 Objectives:

- 6.2.1 To assess riverbank condition along approximately 300 metres of the river channel
- 6.2.2 To stabilise a six metres section of actively eroding riverbank using Hazel Fascines
- 6.2.3 Install Oak timber board to replace the existing boards along the Pavilion Café
- 6.2.4 To restore disturbed bank surfaces following installation
- 6.2.5 To improve habitat resilience for aquatic and riparian species
- 6.2.6 To inform future river management through a detailed bank condition survey

7.0 Proposed Works

7.1 The project will include the following proposed works:

- 7.1.1 The proposed scheme comprises vegetation clearance, bank stabilisation, structural repair, and ecological assessment works along approximately 300 metres of the watercourse downstream of the identified erosion point.
- 7.1.2 Vegetation clearance will be undertaken along the channel and both banks to facilitate a comprehensive inspection and condition assessment of the riverbank. Arisings will be managed in accordance with best practice and environmental constraints.
- 7.1.3 Bank stabilisation measures will include the installation of hazel fascines over an approximate six metres section opposite the existing outfall structure. These will be secured and supplemented with pre-established vegetated coir rolls to integrate with and reinforce the existing bank profile. Imported fill material will be placed and compacted as required to infill erosion voids and reinstate the bank to design profile.
- 7.1.4 Following stabilisation, the bank surface will be reinstated using suitable topsoil and grass seed mix to promote rapid establishment of vegetation and reduce the risk of further erosion.
- 7.1.5 Along the Pavilion Café frontage, existing timber edging will be removed and replaced with new oak timber boards over an indicative length of thirty metres. A low-permeability clay layer in conjunction with a geotextile membrane will be installed behind the structure to improve erosion resistance and provide soil retention. The surface will be finished with a topsoil layer to support vegetation establishment.

- 7.1.6 FiveRivers will obtain all necessary permits, consents, and licences associated with the proposed works, as included within the current scope.
 - 7.1.7 Flood Risk Activity Permit consent works will be undertaken as required.
 - 7.1.8 An ecological assessment, comprising a Preliminary Ecological Appraisal, will be completed prior to commencement of works to identify any ecological constraints and inform appropriate mitigation measures.
 - 7.1.9 Overall, the works are designed to restore bank stability, mitigate ongoing erosion processes, and enhance the ecological value of the watercourse corridor while protecting adjacent infrastructure and community assets.
- 7.2 All works will be carried out in line with environmental best practice and relevant regulatory requirements.

8.0 Environmental and Community Benefits

8.1 Environmental Benefits:

- 8.1.1 Reduced riverbank erosion and sediment loss
- 8.1.2 Improved habitat stability for fish, invertebrates, and plant species
- 8.1.3 Enhanced biodiversity along the river corridor

8.2 Community Benefits:

- 8.2.1 Protection of a valued public park and walking routes
- 8.2.2 Improved safety and accessibility within the park
- 8.2.3 Increased awareness of river management and environmental stewardship

9.0 Permissions and Compliance

- 9.1 Warminster Town Council is working with relevant environmental agencies to ensure all necessary permits and consents are obtained prior to works commencing. External Contractors will be responsible for completing required paperwork and submitting permit applications as part of the project delivery.

10. Project Costs and Funding Request

- 10.1 The total project cost is £34,685.00

10.2 Design Costings – APPOINTED

10.2.1	Flood Risk Assessment	£899.95
10.2.2	Design Works	£1,214.88
10.2.3	Topographic Survey	£2,424.25
10.2.4	Ecological PEA	£2,537.88

£7,076.96

10.3 Costing

10.4.1	Pre-construction management	£1,844.18
10.4.2	Project & Site Management	£2,465.29
10.4.3	Mobilisation and Demobilisation	£3,960.10
10.4.5	Provide and Maintain site compound	£1,421.34
10.4.6	Consenting Works	£985.03
10.4.7	Vegetation Clearance Works	£1,261.12
10.4.8	Hazel/coir Roll installation	£2,069.02
10.4.9	Bank Erosion Reinstatement	£1,717.07

10.4.10	Oak Boarding		£9,220.80
10.4.11	Water Vole Report		£1,091.20
10.4.12	Third Contributing Third Party		£1,572.00
			<hr/>
			£27,607.15
10.4	Potential Grant funding:		
10.5.1	Veolia	£15,722.00	Application Submitted
10.5.2	Partnership Funding	£2,666.00	Confirmed
10.5.3	Warminster Town Council	£14,297.76	Confirmed
10.5.4	Wessex Water	£2,000.00	Application Submitted
10.5	Veolia Grant Application for the sum of £15,722.00		
10.6.1	Pre-construction management		£1,844.00
10.6.2	Project & Site Management		£2,465.00
10.6.3	Mobilisation and Demobilisation		£3,960.00
10.6.4	Provide and Maintain site compound		£1,421.00
10.6.5	Consenting Works		£985.00
10.6.6	Vegetation Clearance Works		£1,261.00
10.6.7	Hazel/coir Roll installation		£2,069.00
10.6.8	Bank Erosion Reinstatement		£1,717.00
			<hr/>
			£15,722.00
10.6	Warminster Town Council for the sum of £14,297.76		APPROVED
10.6.1	100% of the Design Cost		£7,076.96
10.6.2	Oak Boarding		£7,220.80
10.7	Partnership Funding for the sum of £2,666.00		GRANTED
10.7.1	Contributing Third Party (CTP)		£1,572.00
10.7.2	Water Vole Report		£1,091.20
10.8	Wessex Water Application for the sum of £2,000.00		
10.8.1	Match Funding towards the installation of Oak Boards		£2,000.00

11.0 Project Timeline Subject to funding

11.1	January 2026		
11.1.1	Meeting with Wessex Water		Completed
11.1.2	Meeting with Environmental Agencies		Completed
11.1.3	Investigate Grant Funds		Completed
11.1.4	Revisit Quote from Five Rivers		Completed
11.2	February 2026		
11.2.1	Submit grant Application to Veolia		Completed
11.2.2	Submit grant application to Wessex Water		Completed
11.3	March 2026		
11.3.1	Update to Estate and Park Committee Meeting		Completed
11.3.2	Arrange site meeting with Five Rivers		Completed
11.3.3	Appointment of Contractors		Completed

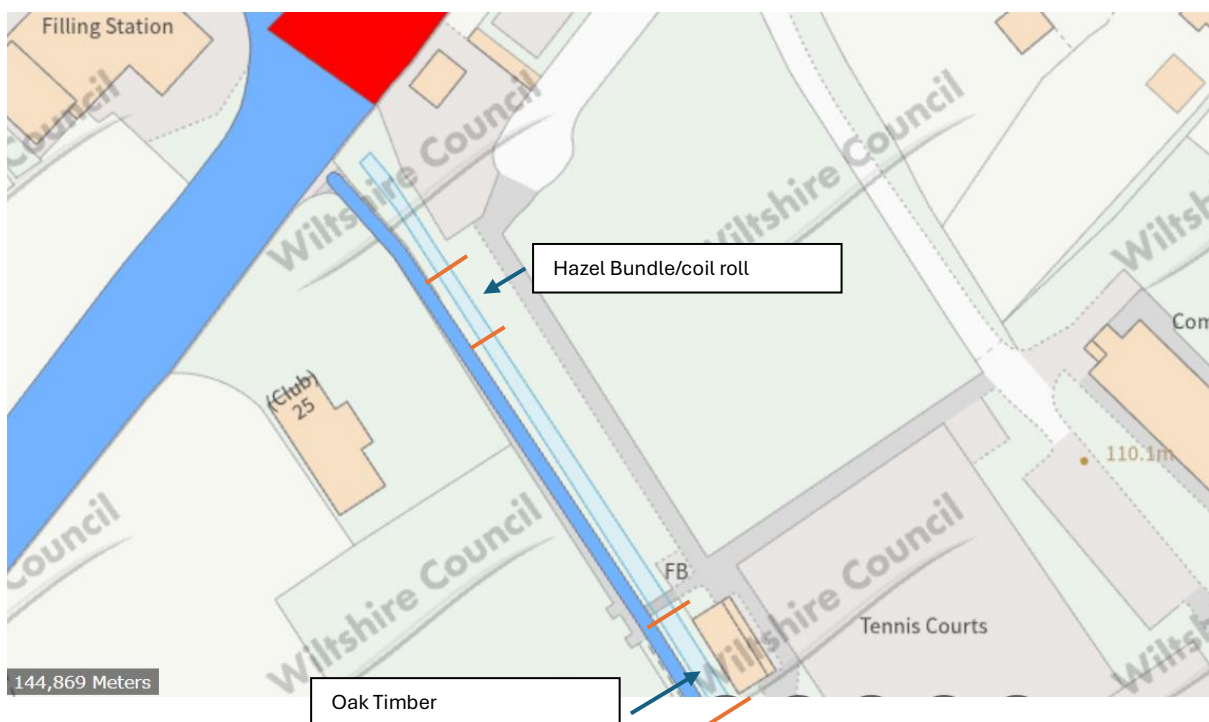
11.4 April 2026

11.5 May 2026
Wessex Water Application COMPLETED
Flood Risk Assessment COMPLETED
Design Works COMPLETED
Topographic Survey COMPLETED
Ecological PEA COMPLETED

11.6 July 2026

11.6.1 Subject to Funding – work to commence

12.0 location



12. Photos



Author: Kevin Whitehon, Warminster Town Council

Project: River Were Erosion Project

Date of Publication: 27 January 2026, updated 27 February and 25 March 2025

Vision Three:



13. Photos from previous work undertaken in 2017 – before Warminster Town Council Ownership



END



Date of Report 20 May 2026

Committee Park and Estates Committee Meeting

Author: Kevin Whitehorn, Estate Manager

Title: Proposed Remedial Works and Resin Surface Installation –
Outside Boat House

1.0 Purpose of Report

- 1.1 To seek Park and Estates approval for remedial works to the uneven pathway area outside the boathouse toilet facilities, including associated groundwork preparation and installation of a new permeable resin surface finish.



2.0 Background

- 2.1 Following inspection by the Estates Manager and Facilities Maintenance Operative of the pathway area outside the boathouse toilets, concerns were identified regarding the condition of the existing surface. The current concrete paving and surrounding areas have become uneven and present potential trip hazards together with ongoing maintenance concerns. A reported incident occurred in 2025 whereby a member of the public tripped and sustained an injury.
- 2.2 To address these issues, a quotation was requested from the Town Council Facilities Maintenance Operative for the required remedial works and installation of a durable, permeable resin finish suitable for the location and continued public use.
- 2.3 The affected area measures approximately 45m².
- 2.4 Subject to Council approval and contractor confirmation, works are provisionally planned to commence during the week beginning 6 July 2026.

3.0 Scope of Proposed Works

- 3.1 The proposed project will include the following works:
- 3.1.1 Removal of the existing uneven concrete paving/pots outside the boathouse toilet area.
 - 3.1.2 Breaking out and removal of existing concrete using excavator and mechanical breaker.
 - 3.1.3 Excavation and removal of approximately 100mm of subsoil, or deeper where necessary to achieve sound ground conditions.
 - 3.1.4 Installation of a Type 3 stone sub-base, including drainage measures if required.
 - 3.1.5 Installation of a heavy-duty membrane to separate soil from stone aggregate.
 - 3.1.6 Application of a sub-resin layer incorporating reinforcing membrane mesh.
 - 3.1.7 Final application of a 20mm coloured resin surface to provide a smooth, durable and permeable finish allowing water drainage.
 - 3.1.8 Final finish to be completed in various agreed colours.
 - 3.1.9 Inclusion of a 5% contingency allowance to cover unforeseen ground conditions or additional works if required.
 - 3.1.10 Widen the edging around the tree



Picture of the new surface

4.0 Cost Breakdown

4.1 Groundworks

4.1.1 Jules Cutis (Facilities Maintenance Operative) has confirmed that the groundwork element can be completed during Council time, resulting in a labour cost saving of £1,500.00.

4.1.2 The cost of ground works is £2,350.00. This cost includes:

- ✓ Plant hire
- ✓ Stone aggregates
- ✓ Removal and disposal of subsoil and concrete
- ✓ Drainage works

4.2 The estimated duration for the groundwork phase is approximately three days, subject to weather and ground conditions.

4.3 Resin Finish

4.3.1 The epoxy resin build-up and final topping finish has been quoted at £3,000.00

4.4 Total outgoing cost for the Town Council: £5,350.00 plus VAT. The total cost does not include the Contingency allowance as per item 5.1.

5.0 Contingency Allowance

5.1 A contingency allowance of 5% has been included within the project costs to allow for unforeseen issues arising during excavation or groundwork operations.
Contingency Amount: £342.50.

6.0 Total Project Cost

Item	Cost
Groundworks	£2,350.00
Labour	£1,500.00
Resin Finish	£3,000.00
Contingency Allowance	£342.50

6.2 Total Project Cost £7,192.00, minus labour cost = £5,692.00 plus VAT

7.0 Health and Safety Recommendations

7.1 The existing condition of the pathway presents an ongoing health and safety risk to members of the public. The uneven and deteriorating surface constitutes a potential trip hazard, particularly during periods of wet weather, low light conditions, or increased footfall.

7.2 The area does not currently meet the expected standard for a safe and accessible pedestrian route within a publicly maintained space. As such, remedial works are

considered necessary to reduce the risk of further incidents, improve accessibility, and ensure the Council continues to meet its duty of care obligations under relevant health and safety legislation.

8.2 Benefits of the Proposed Works

8.1 The proposed works will:

- 8.1.1 Eliminate existing uneven surfaces and associated trip hazards.
- 8.1.2 Improve accessibility and safety for users of the boathouse facilities.
- 8.1.3 Provide a durable, low-maintenance finish.
- 8.1.4 Improve surface drainage through the use of a permeable resin system.
- 8.1.5 Enhance the visual appearance of the area.
- 8.1.6 Reduce future maintenance requirements and associated costs.

9.0 Financial Implications

9.1 The total estimated project cost is £5,692.00 including contingency provision. Members are asked to consider whether a second quotation is required for the resin finish element before approval is granted.

10.0 Recommendation

10.1 It is recommended that Members:

- 10.1.1 Approve the proposed remedial works to the pathway area outside the boathouse toilets.
- 10.1.2 Approve the total project budget of £5,692.00, including contingency allowance.
- 10.1.3 Approve commencement of works during the week beginning 6 July 2026, subject to contractor confirmation and weather conditions.

Kevin Whitehorn
20 May 2026

End of Report



Delivering a brighter, greener future for all

Date of Report 20 May 2026

Committee Park and Estates Committee Meeting

Author: Kevin Whitehorn, Estate Manager

Title: Damage Drainage Work @ 23 Weymouth street

Location: 23 Weymouth Street to Warminster Town Council the Compound Manhole

Cost: £2,885 (Two thousand eight hundred and eighty-five pounds)

1.0 Purpose of Report

1.1 The purpose of this report is to present the proposed drainage repair and upgrade works required between 23 Weymouth Street and the Warminster Town Council compound manhole. The report outlines the scope of works, technical approach, and financial comparison between available quotations to assist the Town Council in making an informed decision.

2.0 Background / Scope of Proposed Works

2.1 The existing drainage system, approximately 28 metres in length, has been identified as damaged and exhibiting restricted flow. The pipeline connects from 23 Weymouth Street to the downstream manhole located within the Warminster Town Council compound.

2.2 Issues include deterioration of pipework and a very shallow gradient, resulting in minor holding water within the system. Inspection has also indicated that adjustment of the manhole invert level may improve overall drainage performance.

3.0 Scope of Works Includes

3.1 Excavation and removal of defective sections of pipework where required

3.2 Replacing defective pipes or joints with new plastic 100mm drainage pipes. Brand new 600mm drainage chamber and manhole cover in Warminster Town Council Compound.

3.3 To lower invert level to aid flow of water / sewage

- 3.4 Installation of a silicate patch beyond the connection point to seal the final section
- 3.5 Reinstatement of excavated areas using suitable granular fill and compaction
- 3.6 The works will utilise both excavation and trenchless repair methods to minimise disruption.

4.0 Financial / Cost Breakdown

4.1 Option 1 – Jules Curtis Building Contractors

4.1.1 Base cost: £2,885.00 plus VAT

4.2 Option 2 – Alpha Road

4.1.2 Quoted cost: £3,850.00 plus VAT

4.3 Cost Comparison

4.3.1 Difference between quotes: £965.00

4.3.2 Alpha Road is higher by approximately 25%

4.4 Contingency Allowance (5%) to allow for unforeseen site conditions and minor variations, 5% contingency = £144.25

4.5 Total Estimated Project Cost £3,029.25 plus VAT

5.0 Technical Summary

5.1 The proposed works will be undertaken using a combination of targeted excavation and trenchless rehabilitation techniques.

5.2 A polyester liner will be installed to structurally reinforce the existing pipework, while a silicate patch will seal the final section where a connection enters the system.

5.3 Manhole invert adjustments will assist in improving flow conditions, although due to the shallow gradient, some residual holding water may remain within the system.

6.0 Recommendation

6.1 It is recommended that Members approve the proposed remedial drainage works as detailed within this report, together with the associated scope of works required to restore and improve the existing drainage system between 23 Weymouth Street and the Warminster Town Council compound manhole.

End of Report



Delivering a brighter, greener future for all

Date of Report 26 May 2026

Committee Park and Estates Committee Meeting

Author: Kevin Whitehorn, Estate Manager

Title: The Boat House Restoration Project Report

1.0 Purpose of Report

1.0 The purpose of this report is to seek Parks and Estates approval to progress initial feasibility, condition assessment, and outline design work for the restoration and improvement of the Boathouse at the Lake Pleasure Ground.

2.0 Background

2.1 The Boathouse occupies a prominent and scenic position within the Lake Pleasure Ground and presents significant opportunities for increased community use, improved visitor facilities, and wider commercial appeal.

2.2 At present, parts of the building are in poor condition and underutilised, particularly the first floor, which is currently inaccessible for public use due to deterioration and safety concerns. Existing issues include:

- 2.2.1 Decayed and boarded-up windows.
- 2.2.2 Damaged internal finishes and neglected spaces.
- 2.2.3 Deterioration to the external staircase causing structural concerns and presenting a trip hazard.
- 2.2.4 Lack of modern, accessible facilities. Loss of the original veranda which historically formed part of the building's character.



Current State of the inside Boathouse

- 2.3 The Town Council has identified the potential to transform the Boathouse into a multipurpose community venue while restoring important architectural features and improving the overall appearance of the building.
- 2.4 Architects have provided initial professional advice and have proposed a staged design and assessment process in accordance with the RIBA Plan of Work framework.
- 2.5 The Plan of Work consists of seven stages that guide the architectural process from conception to completion:
- Stage 0:** Strategic Definition: Establishing the project brief and feasibility
 - Stage 1:** Preparation and Brief: Developing the project brief and initial designs
 - Stage 2:** Concept Design: Creating the concept design and assessing its viability
 - Stage 3:** Developed Design: Finalizing the design and preparing for technical documentation.
 - Stage 4:** Technical Design: Producing detailed technical drawings & specifications
 - Stage 5:** Construction: Overseeing the construction process and ensuring compliance with the design
 - Stage 6:** Handover: Completing the project and handing it over to the client.

3.0 Scope of Proposed Work

- 3.1 The proposed initial phase of the project will focus on feasibility, condition assessment, and outline design development. The anticipated scope includes:
- 3.1.1 Building Assessment and Surveys
 - 3.1.2 Full condition survey of the Boathouse.
 - 3.1.3 Illustrated report identifying defects, structural concerns, and repair requirements.

- 3.1.4 Measured building survey and topographical survey (to be commissioned separately).
- 3.1.5 Preliminary structural assessment by a structural engineer.

4.0 Outline Design Proposals

- 4.1 Creation of a new open-lan multipurpose community space
- 4.2 Potential inclusion of WC facilities and small refreshment/preparation area.
- 4.3 Replacement of the unsafe external staircase
- 4.4 Investigation into accessibility improvements, including potential lift provision.
- 4.5 Reinstatement of the original overhanging verandah overlooking the lake.
- 4.6 External repairs and restoration of the building fabric.
- 4.7 Potential upgrading or future relocation of existing public WC facilities.

5.0 Future Project Development

- 5.1 Subject to Council approval and available funding, future stages may include:
 - 5.1.1 Planning and Listed Building Consent applications (if required).
 - 5.1.2 Heritage and ecology reports.
 - 5.1.3 Technical design development.
 - 5.1.4 Tendering and procurement.
 - 5.1.5 Construction and contract administration.

6.0 Cost Breakdown

6.1	Conditional Survey and Illustrated Report	£2,000.00 plus VAT
6.2	Initial Outline Design Work (Stage One)	£4,000.00 plus VAT
6.3	Structural Engineer Assessment	To be confirmed
6.4	Topographical and Measured Surveys	To be confirmed

7.0 Total Initial Approved Budget

- 7.1 The immediate budget required to progress the first phase of work is therefore:
 - 7.1.1 £6,000.00 + VAT

8.0 Contingency Allowance

- 7.1 Given the age and condition of the Boathouse, together with the likelihood of unforeseen structural and repair issues becoming apparent during surveys and investigations, it is recommended that a contingency allowance be included within the initial project budget.
- 7.2 A contingency allowance of 10% is considered appropriate at this early feasibility stage.
- 7.3 Total Project Cost £6,600.00 plus VAT

8.0 Benefits of the Proposed Works

- 8.1 The proposed restoration and improvement of the Boathouse would provide several long-term benefits to the community, including:
 - 8.1.1 Restoration of an important historic building.

- 8.1.2 Improved appearance and visitor experience within the Lake Pleasure Ground.
- 8.1.3 Provision of a flexible community hire space.
- 8.1.4 Potential income generation through venue hire.
- 8.1.5 Preservation of the building's historic character and setting.



Future picture of the inside of the building

10.0 Recommendation

10.1 It is recommended that Members Resolve:

- 10.1.1 Approves the commissioning of a Condition Survey and Illustrated Report at a cost of £2,000.00 + VAT.
- 10.1.2 Approves progression of RIBA Stage 1 outline design work by Loop Architects at an estimated cost of £4,000.00 + VAT.
- 10.1.3 Authorises officers to obtain quotations for measured surveys and structural engineering services as required.

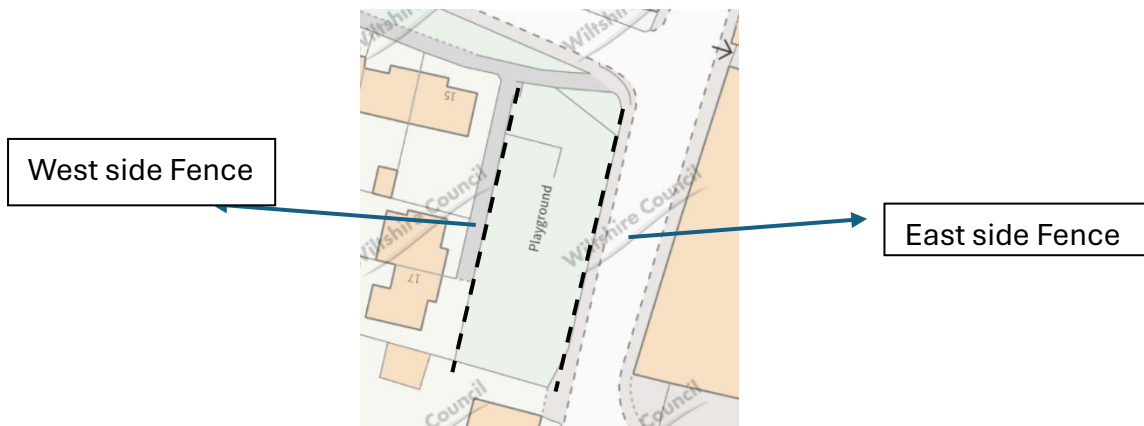
Kevin Whitehorn
20 May 2026

End of Report

Date of Report	01 June 2026
Committee	Park and Estates Committee Meeting
Author:	Kevin Whitehorn, Estate Manager
Title:	Replacement Fence at Pound Street Play Park

1.0 Purpose of Report

- 1.1 To seek approval to replace the existing deteriorated boundary fencing on the west and east sides of Pound Street Park, in order to improve public safety, enhance site security, and improve the overall appearance of the park.



2.0 Background

- 2.1 The existing fence at Pound Street Park has reached the end of its serviceable life and is in poor condition. Sections of the fencing and concrete posts are damaged and no longer provide a suitable boundary to the play area. Replacement works are required to maintain a safe and secure environment for park users and to reduce ongoing maintenance liabilities.



Above Picture *West side of the park*

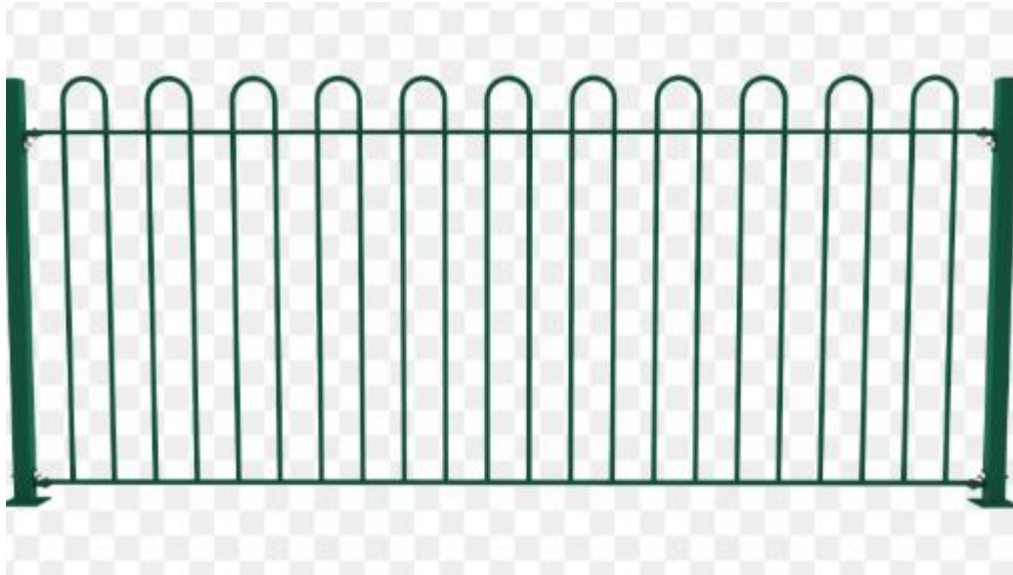


Above Picture *East side of the park*

3.0 Scope of Work – West Side

3.1 The proposed works will include the following:

- 3.1.1 Removal and disposal of all existing netting and associated arisings from site.
- 3.1.2 Cutting off existing concrete posts approximately 150mm below ground level and disposing of all arisings.
- 3.1.3 Cutting down existing plants and stumps adjacent to the fence line and removing all waste from site.
- 3.1.4 Supply and installation of approximately 1.2m high Bowtop Playspec galvanised fencing along the existing fence line.
- 3.1.5 Reinstatement of any damaged grassed areas by topsoiling and seeding where required.



Picture of the Bowtop Fence.

4.0 Scope of Work – East side

4.1 The proposed works will include the following:

4.1.1 Dismantle existing chainlink and angle iron support post and dispose of arsing.

4.1.2 Supply and fit 1.8 height Black Powder Coated Angle Iron Posts to existing concrete posts.

4.1.3 Supply and fix 1.8m height Green Plastic Coated Chainlink Netting to new Angle Iron Posts.

4.2 All works will be carried out by a suitably qualified contractor in accordance with current standards and specifications.

5.0 Cost

5.1 The estimated cost of the replacement fencing works is £9,700.00 plus VAT.

5.2 Only one quotation has been received for these works, submitted by Parson Landscapes.

5.3 Kompan reached out to a number of local contractors; however, due to current workload pressures, the contractors contacted were unable to quote for the fence replacement and declined the opportunity to quote, as they do not currently have the capacity to provide quotations or complete the works within suitable timescales.

5.4 Given these constraints and the limited contractor availability, the quotation received from Parson Landscapes represents the only viable submission obtained at this time.

6.0 Contingency Allowance

6.1 A contingency allowance has been included to cover any unforeseen works or ground conditions encountered during the project.

Contingency Allowance: £300.00

Total Project Cost (excluding VAT): £10,000.00 VAT to be applied at the prevailing rate.

7.0 Health and Safety Recommendation

- 7.1 The replacement of the fence is recommended on health and safety grounds. The existing fencing presents a potential risk to park users due to its deteriorated condition and instability. The proposed works will provide a secure and compliant boundary to the play area, reducing the risk of injury and unauthorised access.
- 7.2 All contractors appointed to undertake the works will be required to comply with current Health and Safety legislation, including the Construction (Design and Management) Regulations 2015.

8.0 Financial Implications

- 8.1 Provision for the proposed works can be met from the Council's EMR Outside Service 318.
- 8.2 The installation of new galvanised Bowtop and Chain Link fencing is expected to reduce future maintenance costs and provide a longer operational lifespan compared with the existing installation.

9.0 Recommendation

- 9.1 It is recommended that the Council approves the replacement of the existing fence at Pound Street Park, including the associated removal works, installation of new Bowtop Playspec galvanised and chain link fencing, and reinstatement works, at a total estimated cost of £10,000.00 excluding VAT.

Kevin Whitehorn

28 May 2026

End of Report